



Six templates. Ready to hand out.

One prompt skeleton, six ways to use it — matched to what happens in the room on Day 1.

Give each template right after its segment, not before. Every prompt uses the same CRAFT structure from the opening session, so by the second template teachers are recognising the pattern instead of learning something new.

What's inside

- 01 CRAFT Prompt Template — the master skeleton + subject swap-ins
- 02 Lesson Plan Builder Prompt — full lesson from one objective
- 03 Differentiation Add-On Prompt — stretch and support versions
- 04 Worksheet Generator Prompt — printable, answer key included
- 05 Presentation Outline Prompt — slide-by-slide structure
- 06 Accuracy Verification Checklist — the 3-step habit, not a prompt

Workshop **Day 1** of 2

Templates in this pack: **6**



TEMPLATE 01 / 06

CRAFT Prompt Template

The master skeleton every other template in this pack is built on.

COPY-PASTE VERSION

Context: I teach [subject] at [level], [class size] students, [lesson length], students currently [strength/struggle].

Role: Act as an experienced [subject] teacher familiar with [curriculum – e.g. CSEC, Trinidad Primary Curriculum, SEA].

Action: [what you want built – a full lesson, a worksheet, a quiz].

Format: [structure – e.g. lesson plan with timings, worksheet with answer key].

Tone: [age-appropriate, exam-focused, encouraging, etc.]

FILLABLE FIELDS

subject

level

class size

lesson length

strength / struggle

curriculum

action

format

tone

SUBJECT SWAP-IN NOTES

SUBJECT	ROLE LINE SWAP	TONE NOTE
Math	"CSEC / Primary math teacher"	Precise, step-by-step
English	"Language arts teacher"	Warm, vocabulary-appropriate
Science	"Science teacher, hands-on inquiry style"	Concrete, safety-aware
Social Studies	"Social studies teacher, discussion-based"	Contextual, real-world examples

TEMPLATE 02 / 06

Lesson Plan Builder Prompt

Layers directly on top of Template 01 — use the CRAFT prompt first, then add this line.

COPY-PASTE VERSION

Using the CRAFT template above, add:

"Include a starter activity, guided practice, independent practice, and a 2-minute exit check for understanding."

FILLABLE FIELDS

starter activity type

exit check format

- **Facilitation note:** this is the template where teachers see their first complete, usable lesson. Give them 8–10 minutes of hands-on time here before moving on — it's the moment that builds confidence for the rest of the day.

TEMPLATE 03 / 06

Differentiation Add-On Prompt

Paired with Template 02 — run this right after building the base lesson.

COPY-PASTE VERSION

"Take the lesson above and create two variants: one simplified version for students who are struggling, and one extension version for students who finish early. Keep the same learning objective."

FILLABLE FIELDS

struggle description

extension type

- **Why this matters:** 14 of the survey responses named differentiated activities as a top-value demonstration — this is the highest-leverage template in the Day 1 set for mixed-ability classrooms.

TEMPLATE 04 / 06

Worksheet Generator Prompt

Turns any lesson from Template 02 into a printable, ready-to-copy worksheet.

COPY-PASTE VERSION

"Turn this lesson into a printable worksheet with [number] questions, moving from easiest to hardest, plus an answer key at the bottom."

FILLABLE FIELDS

number of questions

question style

- **Most-requested demo:** classroom-ready worksheets topped the survey at 15 votes — this is likely the template teachers use most in their first week back.

TEMPLATE 05 / 06

Presentation Outline Prompt

Same segment as Template 04 — run it back to back for a full lesson-to-slides pipeline.

COPY-PASTE VERSION

"Turn this lesson into a 6-8 slide presentation outline: one slide per key idea, plain language, one visual suggestion per slide."

FILLABLE FIELDS

slide count

visual style preference

TEMPLATE 06 / 06

Accuracy Verification Checklist

A reference sheet, not a prompt — the habit that keeps every template above trustworthy.

BEFORE YOU USE ANYTHING AI GENERATES

- 1 **Check every fact, date, and figure** against your own source. AI can sound confident and still be wrong.
- 2 **Confirm it matches your curriculum objective exactly.** Not close — exactly.
- 3 **Read it aloud once.** If it doesn't sound like something you'd say in your own classroom, edit it until it does.

- **Why this is template 6, not template 1:** accuracy was the top-named concern in the survey (16 of 20 responses). Teaching the check after five templates have already been built means it lands as a habit to keep, not a warning to fear.